Travel/Expense Record

				Date Paid					
EMPLOYEE	Tom Wood			**Check #**					
				Amount Paid					
MONTH:									
DATE	**Description of Expense**	**Starting Mileage**	**Ending Mileage**	**Total Miles**	**Parking/ Tolls**	**Meals**	**Miscellaneous**		
				0					
				0					
				0					
				0					
				0					
				0					
				0					
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				0					
				0					
				0					
				0					
				0					
				0					
				0					
				0					
Totals				0	$0.00	$0.00			